

Fraser Music Studio
BA Dip Ed BSS AMusA ATCL LTCL FTCL

Standard conditions for Tuition

By paying this invoice you agree to the following terms and conditions.

TUITION

- ♪ Tuition will be invoiced on a term basis.
- ♪ The term dates will follow public school terms with the exception of Term 1 which will begin 1 week before school commences and Term 4 which will end 1 week earlier than the public school term. Notice of any variations to this will be given before the calendar year commences.
- ♪ Piano exam students may require extra lessons before their exam.
- ♪ **No refunds or transfers** to another child will be issued.
- ♪ **Fees for the term are to be paid by week 2 of the current term.** After two weeks another invoice will be issued with a late fee of \$5 per week it is late. We encourage payment by week 2 so we can then focus on teaching and concert/exam preparation.

CONDITIONS FOR MAKEUP LESSONS

- ♪ Piano, private theory and class theory lessons missed through the pupil's non-attendance for sickness reasons will only be made up during the current term and **only if advanced notice has been given and a doctor's certificate provided before the make up lesson is scheduled.**
- ♪ Class theory lessons can only be made up during scheduled class theory times.
- ♪ **Advance notice means for a morning lesson** you will need to **phone/text your teacher's mobile —between 6.30am and 7am (including Saturdays)** and for **afternoon lessons, before 2pm. Unfortunately we are unable to make up lessons if we receive the phone call after these times.**
- ♪ Lessons missed due to school commitments eg camps, school concerts, sporting --- commitments etc will be made up only if at least **2 weeks notice** is given **and a copy of the information letter to parents is received by us.** As soon as you receive the school permission note please inform us of the dates.
- ♪ If you take holidays during term time, lessons will be made up if **2 weeks notice is given.** Lessons will need to be made up in the current term. Depending on availability of our time, we may be able to make an exception in these cases.
- ♪ **Lessons will not be made up for students cancelling due to school work, exams, social commitments etc.** The students who succeed learn to juggle their commitments and effectively manage their time and stress.
- ♪ Make up lessons once scheduled cannot be changed.
- ♪ No lessons will be made up in the studio's holiday time

EXAMS

- ♪ We will not enter any student for an exam without the pupil's/parent's consent; but our opinion as to what examination is suitable at each stage of the pupil's progress and the timing of that examination should be accepted and respected by the pupil and the parents.
- ♪ Students wishing to sit for a Certificate or Diploma exam must agree to and sign the Certificate and Diploma Terms and Conditions